



# The Union of Maine Visual Artists – Flat File Consignment Agreement

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**Artist:**

On (Date) \_\_\_\_\_ (Name) \_\_\_\_\_

Of (Address) \_\_\_\_\_

(Contact info)

Home: \_\_\_\_\_ Cell: \_\_\_\_\_ Work: \_\_\_\_\_

Fax: \_\_\_\_\_ Email \_\_\_\_\_ Website \_\_\_\_\_

(Hereinafter referred to as the "Artist"), consigned the following works of art to the Union of Maine Visual Artists/ Administrator(s) Hereinafter referred to as the "Dealer", with the understanding that Dealer will attempt to sell said work(s) of art at the sales price listed below.

FF# (Leave blank)	Title	Dimensions	Medium	Date	Sales Price

The following conditions apply to this consignment agreement:

1. In the event that a work of art is sold from the flat file (FF), Artist will receive 50%\* of the agreed upon sales price, as specified above. \*(In lieu of rent UMVA gives 50% of sales to the Art Center at Kingdom Falls)
2. In the event that a work of art is sold, the Dealer will notify the Artist within seven days of sale by telephone or mail.
3. In the event a work of art is sold, the Dealer will pay Artist his or her portion of the sales price within thirty- (30) days after the Dealer receives payment. Until Dealer has received full payment for works of art sold, they shall remain in the custody of the Dealer.
4. Although the Dealer will take every reasonable precaution to prevent damage, loss or theft of art, the Artist understands that the Dealer may not have adequate insurance coverage to protect works of art against damage, loss or theft and will therefore hold the Dealer harmless in the event of such an occurrence.

UMVA Administrator \_\_\_\_\_

Artist Signature \_\_\_\_\_